

**Karachi    Lahore    Islamabad    Faisalabad    Multan    Sialkot    Gujranwala    Peshawar**

## **IGI GENERAL INSURANCE LIMITED**

# **FIRE CLAIM FORM**

In Making a claim the Insured is requested to bear in mind the following points:-

1. No profit must be realised by the Insured from the Claim
2. Contract prices (as such) are inadmissible.
3. The Prices of merchandise must not exceed the ruling wholesale market values immediately anterior to the fire, Subject to all deduction (in the way of cash discount or otherwise) customary in the trade for cash payments, or for depreciation on account of the merchandise not being in new condition.
4. Claims for household furniture, machinery, tools and similar articles must not exceed their actual Value at time of the fire, i.e., after due allowance has been made for wear and tear during the time they have been in use.
5. In claims for buildings, due allowance must be made for depreciation of value on account of age and dilapidations, and contemplated improvements must not be included.
6. The value (ascertained as here in prescribed) of the whole of the property insured, in existence at the time of the fire, must be set forth in detail in the columns provided for the purpose.
7. The Company may call upon the Insured to furnish other evidence and will make whatever independent investigation it may consider necessary of expedient in regard to the claim.
8. It is important that the Insured should peruse carefully the conditions of the policy before making a claim.

Annexed are particulars of claim for loss or damage to property insured under Policy No. \_\_\_\_\_  
 by the fire (caused by\* \_\_\_\_\_ )  
 which occurred at \_\_\_\_\_ Hours  
 on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ and/we declare  
 that the claim is made by me/us as\*\* \_\_\_\_\_ and that no persons  
 are interested in the said property except++ \_\_\_\_\_  
 \_\_\_\_\_ and that there are no other insurances effected on the said property or on  
 any part of the said property by me/us or to the best of my/our belief by any other person, except as stated below.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Signature of Claimant \_\_\_\_\_

Address \_\_\_\_\_

PARTICULARS OF INSURANCES WITH OTHER OFFICES		
Name of Company	Number of Policy+	Amount Insurance Rs.

\* State as fully as possible the cause of the fire.  
 \*\* Insert "Proprietor", "Lessee" or "Mortgagee" as the case may be.  
 ++ Insert "myself" or "ourselves" and the names of, Mortgagors, Mortgagees, Lessors or Lessees, or Joint Proprietors if any.  
 + Copies of such policies should be furnished unless the wordings of them are indetical with that issued by IGI Insurance Ltd.

## Particulars of Claim

In the third column is to be stated the number of the items of the Policy under which the claim is made. If the item is divided into sub-sections, the sub-section involved should be denoted.

In the fifth column is to be stated the total value immediately before the fire of all property to which the description given in the said item (or sub-section) applies, whether damaged by the fire or not, and in the fourth column the sum insured thereon.

Claims in respect of damage to buildings are to be accompanied by a builder's estimate.

DETAILS OF CLAIM						
1 S. No.	2 Articles Destroyed	3 Item No.	4 Sum Insured	5 Value at the Time of Fire	6 Value of Salvage	7 Amount Claimed